Trip budget and actual totals

Plan before departure and reconcile using page 2. Use one currency per sheet. A blank means unknown; enter 0 only when the amount is genuinely zero.

Trip / dates

Currency / review date

Category	Planned	Actual*	Actual minus plan
Fuel / charging			
Campsites + applicable fees / tax			
Tolls / paid road access			
Groceries			
Propane / laundry / resupply			
Activities			
Other (name below)			
TOTAL			

* Actual = paid expense entries minus refunds received. Keep pending amounts out until resolved. Positive difference means over plan; negative means under. Show an incomplete total if a cost is unknown.

Other category detail

Pending bill / estimated amount

Refundable deposits and cash held

Provider / reason	Cash held	Expected return / outcome

Keep refundable security deposits out of expense totals until a retained amount becomes a cost. A booking prepayment credited to the stay is part of that stay, not an extra fee. A repair-reserve transfer is savings, not an expense.

Receipt and expense log

Use payment entries consistently. Record a prepaid portion and the later balance, or the full paid bill once; never add the full bill on top of its payments. Copy this page when needed.

Trip / dates _____ **Currency / page of your log** _____

Type: P = paid expense, R = refund received, ? = pending. Enter positive amounts; subtract R when totaling. Track refundable security deposits on page 1. Split mixed receipts by category without repeating the total.

Date	Vendor / item	Category	Type	Amount	Receipt ref

Paid expenses on this page _____ **Refunds received on this page** _____ **Net actual on this page** _____

Pending amounts to resolve _____ **Checked against receipts on / by** _____

Carry each category total to page 1 after combining all log pages. A later refund belongs against the original trip. Keep currencies separate unless you record an exchange rate and conversion date.

Sources and further reading

CFPB: spending tracker and budgeting tools

Recreation.gov: reservation policies; verify facility-specific terms